



Registration Form

| Start Date | Class Title | Fee |
|------------|-------------|-----|
| | | \$ |

| Company Name | Company Address, City, Zip | Company Phone |
|----------------|----------------------------|-------------------------|
| | | |
| Purchaser Name | Purchaser Email Address | Purchaser Date of Birth |
| | | |

Please note:

* Full Name and Date of Birth are required in order to create an account and complete the registration

* Email Addresses are required for Purchaser & Attendees in order to receive confirmations/cancellations

| | | | |
|--------------------------------------|--|------------------------------|---|
| Attendee Full Name (F, MI, L) | | Date of Birth (M/D/Y) | |
| Attendee Email | | NWTC ID# (if known) | |
| Street Address, City | | State | Zip Code |
| Attendee Phone # | | | Male <input type="checkbox"/> Female <input type="checkbox"/> |

| | | | |
|--------------------------------------|--|------------------------------|---|
| Attendee Full Name (F, MI, L) | | Date of Birth (M/D/Y) | |
| Attendee Email | | NWTC ID# (if known) | |
| Street Address, City | | State | Zip Code |
| Attendee Phone # | | | Male <input type="checkbox"/> Female <input type="checkbox"/> |

| | | | |
|--------------------------------------|--|------------------------------|---|
| Attendee Full Name (F, MI, L) | | Date of Birth (M/D/Y) | |
| Attendee Email | | NWTC ID# (if known) | |
| Street Address, City | | State | Zip Code |
| Attendee Phone # | | | Male <input type="checkbox"/> Female <input type="checkbox"/> |

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| Attendee Full Name (F, MI, L) | | Date of Birth (M/D/Y) | |
| Attendee Email | | NWTC ID# (if known) | |
| Street Address, City | | State | Zip Code |
| Attendee Phone # | | | Male <input type="checkbox"/> Female <input type="checkbox"/> |

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| Attendee Full Name (F, MI, L) | | Date of Birth (M/D/Y) | |
| Attendee Email | | NWTC ID# (if known) | |
| Street Address, City | | State | Zip Code |
| Attendee Phone # | | | Male <input type="checkbox"/> Female <input type="checkbox"/> |

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| Attendee Full Name (F, MI, L) | | Date of Birth (M/D/Y) | |
| Attendee Email | | NWTC ID# (if known) | |
| Street Address, City | | State | Zip Code |
| Attendee Phone # | | | Male <input type="checkbox"/> Female <input type="checkbox"/> |

| | | | | |
|--|---|-----------------------|---|--|
| <i>Class Fee (per person)</i> | x | <i># of Attendees</i> | = | <i>Sub Total Registration Fee Amount</i> |
| \$ | x | | = | \$ |
| <i>If applicable enter the Promo Code with Discount Amount</i> | | Code: | - | Discount \$ |
| | | | = | Total Registration Fee Amount Due \$ |

METHOD OF PAYMENT

REGISTRATION AND PAYMENT OPTIONS

- The CTED-Seminar Support Staff can assist you with registrations made with cash, check, or money order. We can also provide guidance while you complete a registration online with a credit card.
- Invoice to agency is available for Public Safety events. However, if your agency is to be invoiced, the invoice payment must be paid by check.

| Registration: | Payment Options: |
|--|---|
| In-person | Payment can be made with cash, check, money order or invoice to agency |
| Mail | Payment can be made with a check, money order or invoice to agency Pay to the order of and mail to: NWTC-CTED 2740 West Mason Street Green Bay, WI 54307-9042 |
| Online at http://events.nwtc.edu | Payment can be made by credit card or invoice to agency |
| Phone 920-498-6373 | Payment can be made by invoice to agency |

INVOICE INFORMATION FOR PUBLIC SAFETY REGISTRATION

| Agency Sponsoring Attendee | | Agency Phone | |
|---|---------------------------|---------------------------|-----|
| | | | |
| Agency Address | City | State | Zip |
| | | | |
| Authorizing Contact Name | Authorizing Contact Phone | Authorizing Contact Email | |
| | | | |
| <p><i>Note:</i> Completion of Invoice information authorizes NWTC to bill the agency above for the training fees. Out-of-State fee may be higher.</p> | | | |

CANCELLATION POLICY:

Cancellations received two full business days (M-F) before the start of the training are eligible for a full refund. Agencies or individuals canceling with less notice, or failure to attend without notice, are responsible for the full fee. NWTC may cancel training because of insufficient enrollments or other circumstances requiring it. If NWTC cancels the training, participants will receive a full refund.